

September 22, 2017
FMS PTO Meeting Minutes

Attendees: Carrie Riley, Rebecca Carrier, Eric Calhoun, Julia Lucas, Jessica Cole, Andrea Mittleider

Location: 6 Whitney Farm Way Falmouth, ME

Called to order 10:45am

Voted in new officers:

President--Carrie Riley
Treasurer—Rebecca Carrier
Co-Secretary—Jessica Cole
Co-Secretary—Andrea Mittleider
FES Liaison—Julia Lucas

New meeting time/date approved: Third Friday of the month at 10:30am

Goals for the PTO were discussed: increase options for group activities for kids (getting kids together outside of school and sports), provide opportunities for parent-to-parent interaction, obtain greater teacher interaction with the PTO; bring activities that are currently managed outside of the PTO within the PTO umbrella (possibilities include yearbook, Eighth Grade Farewell, grade specific activities, etc.)

Bylaw amendments discussed. Andrea will draft proposed revisions and circulate them before the next meeting.

Last year's budget and finances were reviewed. Budget discussion for the current year tabled pending meeting between Carrie and Dr. Adams.

Jessica has been working with Ms. Potter on book fair planning. The teacher preview will be held on October 27. The fair will be open to students and parents from October 30-November 3. The availability of the online store should be communicated to parents. Raffles may increase student purchases. Andrea or Jessica will ask Stacy for the link to volunteer signups from last year.

There may be a way to bring SilverGraphics back for middle schoolers by running sales through the elementary school's account. Carrie will look into this possibility.

Andrea will circulate the proposed teacher grant request form and proposed dates for grant submissions before the October meeting.

Because the Eighth Grade Farewell has been overfunded in recent years, there was discussion of the PTO not contributing this year.

Julia will prepare the Sign Up Genius for activity night/dance volunteers and concessions donations. Upcoming activity nights are scheduled for 10/20, 12/8, 2/9 and 5/4.

The first staff appreciation event will be held on September 27. Carrie will handle treats (probably apples).

Andrea will obtain the school's volunteer form and circulate it so that all board members can submit it. All PTO volunteers will also need to submit the form to the school so that background checks can be conducted.

The PTO may be providing concessions for School Movie Night (Harry Potter) to be held after school on October 27. Julia will create a Sign Up Genius for this as well.

There was discussion of the possibility of awarding grants for teacher volunteer positions like yearbook coordinator.

There will be a push this year to save PTO documents in Google Docs so that all board members can access them.

Andrea will meet with Jessica next week to discuss website administration.

Andrea will meet with Rebecca next week to discuss treasurer duties.

Meeting adjourned at 1:00pm

Respectfully submitted, Andrea Mittleider, FMS PTO Co-Secretary